



# **RED ALERT!**

## ***Lost Time Accident***

**Date:** July 2007  
**Re:** Lost Time Accident Report

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The following DOSH/OSHA Lost Time Accident has occurred. In an effort to prevent similar injuries from occurring at your location, please review the injury summary shown below. Remember that a Supervisor's Incident Report is to be completed and faxed to ERNWest, within 24 hours of notification of the incident. Every accident/incident will be investigated regardless of the extent of injuries. Even a near miss or minor injury can give you causes that may stop a more serious accident from occurring in the future. Your experienced based recommendations and ideas for prevention of such an accident are welcomed and **needed**.

Please provide any such recommendations.

**Injury Summary:**

<b>Date of Hire:</b>	N/A
<b>Date Of Injury:</b>	6-19-07
<b>Date Reported:</b>	6-20-07
<b>Injury Type:</b>	Right heel contusion right Achilles tendon strain

<b>Injury Cause:</b>	Employee was installing corner tile in a hallway at 730am. Employee used right heel to kick tile into place. Employee felt sharp pain, however continued to work the rest of the day and did not report injury. Employee noticed swelling in the heel and immediately reported injury to supervisor the following morning. Employee was taken to Lakewood Urgent Care and was placed on Loss Time for 2 days.
<b>Action Taken to Prevent Reoccurrence:</b>	Employee should have reported the injury immediately to supervisor to prevent further injury to the heel. Employees were reminded of the importance of reporting all job injuries as soon as they happen to prevent them from getting worse throughout the day. Discussed proper procedures for installing tiles into position.