Portable Ladder

Monthly Inspection

Inspector: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ladder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

✓Check Pass **X** Fail **NA** =Not Applicable

**INSPECTION ITEM** **PASS** **FAIL** **NA**

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1. Side rails undamaged
2. Rungs undamaged
3. Ladder joints are tight
4. Rungs and side rails free

of grease and slip hazards

1. Safety feet present
2. Pulleys in good condition (extension ladders)
3. Ropes in good condition (extension ladders)
4. Ladder locks functional (extension ladders)
5. Ladder stops functional (extension ladders)
6. Spreaders and hinges operational (step ladders)
7. Warning signs legible

Corrective Action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***REMOVE DAMAGED OR DEFECTIVE LADDERS FROM SERVICE IMMEDIATE***

Fixed Ladder

Monthly Inspection

Inspector: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ladder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Pass **X** Fail **NA** = Not Applicable

**INSPECTION ITEM** **PASS** **FAIL** **NA**

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1. Check each attachment to structure for:

-Rust

-Loose fasteners

-Anchor material deterioration

-Deformity

-General Deterioration

-General Damage

1. Side rails undamaged
2. Rungs undamaged
3. Cages-tight attachment to ladder/structure
4. Platform rails and toeboard
5. Obstructions for climbers
6. Ladder free of grease and slip hazards
7. Loose or missing parts
8. Ladder safety device

SEE MANUFACTURER INSPECTION FORM

Corrective Action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***REMOVE DAMAGED OR DEFECTIVE LADDERS FROM SERVICE IMMEDIATELY.***