

Portable Ladder Monthly Inspection

Inspector: _____ Ladder: _____

Date: _____

✓ Check Pass X Fail NA = Not Applicable

INSPECTION ITEM

PASS **FAIL** **NA**

1. Side rails undamaged
2. Rungs undamaged
3. Ladder joints are tight
4. Rungs and side rails free of grease and slip hazards
5. Safety feet present
6. Pulleys in good condition (extension ladders)
7. Ropes in good condition (extension ladders)
8. Ladder locks functional (extension ladders)
9. Ladder stops functional (extension ladders)
10. Spreaders and hinges operational (step ladders)
11. Warning signs legible

Corrective Action: _____

REMOVE DAMAGED OR DEFECTIVE LADDERS FROM SERVICE IMMEDIATE

Fixed Ladder Monthly Inspection

Inspector: _____ Ladder: _____

Date: _____

✓ Pass X Fail NA = Not Applicable

INSPECTION ITEM

PASS **FAIL** **NA**

1. Check each attachment to structure for:
 - Rust
 - Loose fasteners
 - Anchor material deterioration
 - Deformity
 - General deterioration
 - General damage
2. Side rails undamaged
3. Rungs undamaged
4. Cages - tight attachment to ladder/structure
5. Platform rails and toeboard
6. Obstructions for climbers
7. Ladder free of grease and slip hazards
8. Loose or missing parts
9. Ladder safety device

See manufacturer inspection form.

Corrective Action: _____

REMOVE DAMAGED OR DEFECTIVE LADDERS FROM SERVICE IMMEDIATELY.