

Job Hazard Analysis Worksheet

CONTRACTOR: WORK START DATE:		
BLDG/ LOCATION: EST. WORK COMPLETION DATE:		
EMERGENCY CONTACT:		
TRADES INVOLVED:		
SCOPE OF ACTIVITY – LIST BASIC JOB STEPS:		
*REMINDER: Review Safety Data Sheets and incorporate appropriate preventative or protective measures.		
CHECK THE BOX ASSOCIATED WITH EACH POTENTIAL HAZARD		
☐ Slips/Trips/Falls	☐ Chemical Spill	☐ Poor Lighting
☐ Electrical Shock/Arc Flash	☐ Heavy Equipment	☐ Noise Exposure
☐ Elevated Work	☐ Welding/Hot Work/Grinding	☐ Dust/Inhalation Exposure
☐ Falling Objects	☐ Struck-by/Caught-in/Between	☐ Poor Ventilation
☐ Manual Lifting	☐ Flammable Materials	☐ Impact to Connected Systems (such as Sprinkler, Fire, alarms, other Controls/Processes)
☐ Excavation Cave-in	☐ Cold/Heat Exhaustion/Stress	
☐ Thermal/ Chemical Exposure	☐ Poor Work Position	
☐ Fire/Explosion	☐ Radiation	☐ Other (describe):
☐ Confined Space	☐ Stored Energy	
LIST THE POTENTIAL HAZARD AND SAFETY MEASURES FOR EACH STEP		
HAZARD	MEASURES TAKEN TO ENSURE SAFETY	
PLACE A CHECKMARK NEXT TO ALL THAT APPLY		
PERSONAL PROTECTIVE EQUIP'T	WORK PLATFORMS FOR TASK	ENERGIZED EQUIPMENT/SYSTEMS
☐ FULL FACE SHIELD/SAFETY GLASSES	☐ SCAFFOLD w/ STD. GUARDRAILS	☐ GROUND FAULT PROTECTION
☐ CHEMICAL SPLASH GOGGLES	☐ PERSONNEL LIFT (Worker Trained)	☐ LOCK-OUT/TAGOUT
☐ RESPIRATORY PROTECTION	☐ LADDERS (Fiberglass or Wood)	☐ ENERGY SOURCES IDENTIFIED
☐ HARNESS/ LANYARD/ ANCHORAGE	MATERIAL HANDLING	☐ TOOLS/CORDS INSPECTED & RATED for APPLICATION
☐ POSITIONING DEVICE	☐ RIGGING EQPT. INSPECTED/TESTED	☐ HIGH VOLTAGE LINES IDENTIFIED
☐ GLOVES (specify):	☐ CRANE (Size): (Type):	☐ AREA CONTROLS/ISOLATION DETERMINED
☐ WELDING HOOD	☐ OPERATOR CERT.	FIRE PROTECTION
☐ PROTECTIVE HEADWEAR	☐ ASSEMBLY/DISASSEMBLY DIRECTOR	☐ FLAMMABLES REMOVED
☐ FLAME RESISTANT CLOTHS	CONFINED SPACE	☐ WELDING SCREEN IN PLACE
☐ OTHER PPE (specify):	☐ EMPLOYEES TRAINED	☐ SPKLR. IMPAIRED/DRAINED
BARRICADES NEEDED	☐ AIR TESTED/MONITORED	☐ FIRE WATCH ASSIGNED
☐ COVERS on FLOOR HOLES	OTHER (List):	☐ SUITABLE FIRE EXTINGUISHER
☐ VISUAL BARRICADES/SIGNS		☐ AREA FREE of DEBRIS
Tasks Requiring a Permit (Check as Req'd):		
☐ Welding/Burning ☐ Confined Space ☐ Roof Entry ☐ Excavation/Trenching ☐ Refrigerant Recovery ☐ LO/TO ☐ Line Breaking ☐ Wall Penetration/Cabling ☐ Sprinkler/Fire Impairment ☐ Other (specify below)		
SPECIAL EQUIPMENT REQUIRED (Specify):		